



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
June 1, 2017  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via Skype on June 1, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Secretary  
Samuel I. Moorhead, Member  
Kurt Knauss, Member

**Governing Board Members Absent:**

Jennifer White, Member (Excused Absence)

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pat Burke, GPC Dean, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L Q. Harris, Software Support Specialist, Mike Pastor, RTC Director and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** Tom Foster, Executive Director Bullion Plaza Museum, Chris Jones, U of A Gila County Cooperative Extension Agent, Pete Guzman, Superintendent CVIT, Mike O'Neal, Director of CVIT, Kurt Palmer, ASU, and Jackie Hale, Coordinator Gila Valley I Teach.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the work session to order at 8:30 a.m. and called roll. Member White has an excused absence. President Spehar asked that the record show there is a quorum. Member Moorhead led the Pledge.

**2. Discussion**

**A. Truth in Taxation Hearing, on the proposed 2017-2018 Budget /Information/Discussion**

President Spehar reminded the Board that the Truth in Taxation hearing is scheduled for 9:00 a.m. He will recess the work session in order to commence the Truth in Taxation hearing on time. He will then reconvene the work session. He reminded the Board that the Truth in Taxation information is in their Board packet. He also stated that the budget had been thoroughly reviewed in detail twice by all Board members. President Spehar informed that in the Regular Session A, B and C (which is a 2% increase in property tax levy) will be considered. He then stated that this increase is authorized by statute and allows us to stay up with inflation. He informed that he did look up the current inflation rate which is 2.2%. (Copies attached and made a part of the official minutes.)

**B. Public Hearing on the proposed 2017-2018 Budget/Information/Discussion**

President Spehar informed that adoption of the proposed 2017-2018 Budget will be considered in the regular session. President then asked if there were any comments on items 2. A. through D. There were no comments. (Copies attached and made a part of the official minutes.)

**C. Consider a 2% increase in property tax levy plus new construction/Information/Discussion**

President Spehar addressed this item 2. C. in 2.A.

**D. Consider adoption of the 2017-2018 Budget**

President Spehar addressed this item 2.D. in 2.B.

**E. CVIT IGA/Information/Discussion**

President Spehar asked Sr. Dean Cullen to present the CVIT IGA to the Board. Sr. Dean outlined a couple of major changes. Students will take placement tests in hopes of improving the retention rates for student completers. Because there has been a rash of student behavioral issues on campus Dean Burke is working on a standardized syllabus for all

CVIT instructors. It will be an academic contract and a student code of conduct contract. Faculty had commented on the need to address these two issues. (Copies attached and made a part of the official minutes.)

President Spehar asked the CVIT visitors to address the Board. Superintendent Guzman stated that he will recommend that the IGA be approved as written at their next board meeting. He did comment on a couple of items for next year's IGA. He will put his requests in writing and hopes to have joint meetings starting in January to review the proposed IGA. Some requests included better communication, changes that the Legislature is informing CVIT of and he then asked CVIT Program Director Mike O'Neal to speak on the placement testing request. Mr. O'Neal stated there is a challenge to meet the testing deadlines due to students being out of class and some personnel are also out. He stated that he will do everything possible to meet the deadlines. Questions were asked and discussion followed.

**President Spehar called for a motion to recess the work session.**

**Motion 06012017 #1**

Member Moorhead moved to recess the work session. Member Knauss seconded the motion. President asked that all in favor signify by saying aye; opposed please signify by saying nay. The ayes have it; motion carries.

**President stated it is 8:58 a.m. and in two minutes the Board will be convening the Truth in Taxation hearing.**

**The work session reconvened at 9:07 a.m.**

**F. ASU IGA/Information/Discussion**

President Spehar informed the Board that he, Sr. Dean Cullen, and Gila County School Superintendent Sandoval met with Mr. Palmer around graduation time. They discussed opportunities for ASU services for students in Northern and Southern Gila County. A draft of an IGA is included in the Board packet. (Copy attached and made a part of the official minutes.) Mr. Palmer introduced colleague Jackie Hale, Coordinator for Gila Valley I Teach which is based at EAC and provides support for the students enrolled in the student teaching program for ASU. Mr. Palmer provided an overview of the program. It is designed to produce the highest quality secondary education teachers. One program is a BA in Secondary Education and the second program is a Post BA Teaching Certificate. The internship component is built in to work with the junior high and high school districts. The tuition is reduced considerably for the program. Mr. Palmer and Jackie Hale provided more information. Questions were asked and discussion followed.

**G. Bullion Plaza Cultural Center and Museum MOU/Information/Discussion**

Sr. Dean Cullen introduced Tom Foster and Chris Jones. Mr. Foster informed the Board that he and Christ Jones had previously put together classes for Gila Community College. One was the Master Gardner and the other was on Water Resources and they were successful. This MOU will make the partnership more formal and add another educational element to the Center. Chris Jones expressed gratitude for the partnership with Gila Community College. Questions were asked and some discussion followed. (Copy attached and made a part of the official minutes).

**H. Draft of Dual Enrollment Policy (3010.30)/Information/Discussion**

President Spehar gave an outline of the policy contents. He stated that the purpose of the policy was to provide standardized dual enrollment procedures for all high schools in Gila County who are involved in the Gila Community College dual enrollment program. Questions were asked and discussion followed. This item was tabled and will be discussed at the next special meeting at Roosevelt.

**I. Special Meeting Schedule/Information/Discussion**

President Spehar informed that the only date that seems to fit for all Board members was July 8, 2017, at Roosevelt Substation. President asked Chastity to schedule the meeting if the facility is available.

President Spehar stated that the Board had been in session for 90 minutes and he declared a recess from the work session for a ten minute break

**President Spehar called for a motion to recess the work session for 10 minutes and return at 10:10 a.m.**

**Motion 06012017 #2**

Member Knauss moved to recess the work session. Member Moorhead seconded the motion. President asked that all in favor signify by saying aye; opposed signify by saying nay. The ayes have it; motion carries.

**Work session recessed at 9:58 a.m.**

**Work session reconvened at 10:12 a.m.**

**3. Reports/Information/Discussion**

**A. President/Board Report/Information/Discussion**

President Spehar informed that a draft of a Work Force Development Plan will be worked on to bring to the Board. President stated that following the Payson graduation, he met with one of the guest speakers, Mr. Bobby Davis who is the Economic Development Director for that area. President asked for a meeting to discuss Work Force Development needs in Northern Gila County and identify partnering opportunities between the Community College District and the business sector in Northern Gila County. Member Brocker will join the meeting on June 6<sup>th</sup>. President stated that he would like the Board to produce an annual Stakeholders Report that will come after graduation when all certificates and degree information is available. The main purpose is to keep the public informed.



**B. Sr. Dean's Report/Information/Discussion**

Sr. Dean Cullen provided information on his meeting with Resolution Copper Company. His submitted report has additional information and is included in the Board packet. (Copy attached and made a part of the official minutes.) He also informed the Board that EAC will be donating telescopes to be used by the astronomy class in Payson. Sr. Dean received an email from the Freeport Investment Fund Board informing him that Gila Community College was awarded \$50,000 for self-contained breathing apparatuses and turnouts. These funds along with the Work Force money will be indirectly spread throughout the District. He stated that the prison program is moving along with instructor Gabe Eylicio completing his training this week. A date to begin operation in the prison will be set. The College has been asked to attend a meeting with the Arizona Contractor's Association on July 14<sup>th</sup> to share with their members what the Building Trades Program just completed through our partnership with the Arizona Department of Transportation. A completion ceremony was held at the Regional Training Center and students were presented tools courtesy of Mr. Foster from ADOT. Member Bocker requested information on the Dental Assisting program and Sr. Dean Cullen provide the update.

**C. Financial Report/Information/Discussion**

Susan Gallo informed that the financials for April were distributed. She stated that the District is in good shape and the third quarter billing from EAC has not yet been received. The Auditor General's Office will be on campus June 13, 14 and 15 conducting a field interview for years 2013, 2014 and 2015. Our auditor has 2016 ready for the Auditor General but they have not yet set the date for that year. Secretary Bocker had questions and Susan responded.

**4. Standing Business/Information/Discussion****A. Update on Verizon/Information/Discussion**

President Spehar stated that he did not have an update on Verizon but that he did have a message to them.

**B. Update on the Accreditation Strategy/Information/Discussion**

Secretary Bocker said there was nothing new on Accreditation or Enrollment.

**C. Update on the Enrollment Management Strategy/Information/Discussion**

Secretary Bocker responded under 4.B.

**D. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that there is nothing new as the Legislature is out of session.

**E. Update on Communication Strategy/Information/Discussion**

Leitha Griffin provided information on the live burn that our students participated in and what an awesome experience it was for them. She also informed that Scrubs Camp begins Monday at GPC and Payson Campus.

She stated that she and Ron continue to update the web site for the College.

**F. Update on Partnership Strategy/Information/Discussion**

This item was covered under the President's report and Senior Dean's Report.

**G. Update on Funding Strategy/Information/Discussion**

Member Moorhead informed that the Legislature had recently appropriated \$250,000 to Work Force Development funding and next year the amount will go to \$200,000. He stated that finally we are on the level with other Community Colleges. This is due to the efforts of Representative David Cook and the College owes a big debt of gratitude. He suggested some sort of recognition.

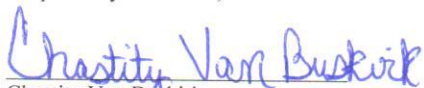
**5. Adjournment/Action**

President Spehar called for a motion to adjourn the work session.

**Motion 06012017#3**

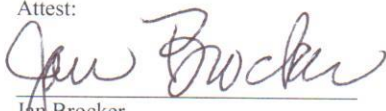
Member Moorhead moved to adjourn the Work Session. Member Knauss seconded the motion. All in favor signify by saying aye; opposed signify by saying nay. Vote taken; ayes have it motion passed unanimously. Meeting adjourned at 10:30 a.m.

Respectfully submitted,



Chastity Van Buskirk  
Recording Secretary

Attest:

  
Jan Bocker  
Secretary